



BUILDING INTERIOR IMPROVEMENT GRANT

Application

Name of Applicant: _____

Name of Business: _____

Business Address: _____

Phone Number: _____

Email Address: _____

If you are NOT the property owner, provide the owner contact information below and have the property owner or authorized agent co-sign the General Conditions section that follows.

Property Owner's Name (if not the Applicant): _____

Property Owner's Legal Address: _____

Property Owner's Phone, Office/Home/Cell: _____

Proposed Improvements (Brief description of changes. Use a separate sheet if needed.)

TOTAL PROJECT BUDGET: _____

TOTAL REQUESTED GRANT AMOUNT: _____

ANTICIPATED START DATE: _____

ANTICIPATED COMPLETION DATE: _____

Application checklist. Remember to provide with this application:

- Two or more color photographs of current conditions
- Detailed sketches/drawings of proposed improvements with material samples, etc.
- Two bids on contractor letterhead

Continued.

GENERAL CONDITIONS:

Please take time to review the **Main Street Chestertown Building Interior Improvement Program Guidelines** carefully before submitting an application.

It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all applicable safety regulations, building codes and permits, Historic District requirements and ordinances.

It is expressly understood and agreed that work completed prior to the receipt of a letter of commitment from Main Street Historic Chestertown will not be funded.

It is expressly understood and agreed that the applicant will not seek to hold Main Street Historic Chestertown and/or their agents, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Building Interior Improvement Project.

The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury relating to the Building Interior Improvement Project.

The applicant agrees to maintain the property and improvements, including, but not limited to general maintenance and upkeep, health and safety of occupants.

The applicant authorizes Main Street Historic Chestertown to promote an approved project, including, but not limited to, displaying Partnership signage at the site and using photographs and descriptions of the project in print and web materials.

Name of Application: (please print) _____

Signature of Applicant: _____ *Date:* _____

*If the applicant is **not** the property owner, please have the property owner or an authorized representative review and co-sign the application below.*

As owner of the property at _____ I have reviewed the above application and authorize _____ at said address, to perform the improvements described above as part of the Main Street Historic Chestertown Building Interior Improvement Project.

Property Owner's Name (please print): _____

Authorizing Signature _____

Please submit this completed form and required attachments to director@mainstreetchestertown.org.
Call 410-778-2991 with any questions.